

# REPORT TO ENGAGEMENT POLICY DEVELOPMENT GROUP

**REPORT OF:** *Head of Legal and Democratic Services*

**REPORT NO:** *LDS037*

**DATE:** *15 September 2011*

<b>TITLE:</b>	<i>Representatives on outside bodies</i>	
<b>KEY DECISION OR POLICY FRAMEWORK PROPOSAL:</b>		
<b>PORTFOLIO HOLDER: NAME AND DESIGNATION:</b>	<i>Councillor Paul Carpenter (Engagement and Corporate Services)</i>	
<b>CONTACT OFFICER:</b>	<i>Lucy Youles (Head of Legal and Democratic Services) Tel: 01476 40 61 05 E-mail: l.youles@southkesteven.gov.uk</i>	
<b>INITIAL IMPACT ASSESSMENT:</b>	Carried out and Referred to in paragraph (7) below	Full impact assessment Required:
<b>Equality and Diversity</b>	<i>N/A</i>	<i>N/A</i>
<b>FREEDOM OF INFORMATION ACT:</b>	This report is publicly available via the Your Council and Democracy link on the Council's website: <a href="http://www.southkesteven.gov.uk">www.southkesteven.gov.uk</a>	
<b>BACKGROUND PAPERS</b>		

## 1. RECOMMENDATIONS

1.1 That the Engagement PDG consider:

- a. Whether it is appropriate for the Council to appoint representatives on the outside bodies
- b. How representatives are appointed to outside bodies
- c. How feedback is received from representatives who sit on outside bodies

## 2. PURPOSE OF THE REPORT

2.1 Part 2, Article 4.2(iv) lists as a function of the council, the appointment of representatives to outside bodies.

- 2.2 At the Council meeting on 7 July 2011, some Members of the Council questioned the process for ensuring a nominee had appropriate skills and knowledge to effectively represent the Council.
- 2.3 Members who sit on outside bodies have the opportunity to feedback to the Scrutiny Committee.

### **3. DETAILS OF REPORT**

- 3.1 South Kesteven District Council appoints representatives to a number of outside bodies. A list of all the bodies and their current representatives is attached at Appendix A to the report.
- 3.2 In April 2011, letters were sent to the outside bodies to which the Council has historically appointed representatives. They were asked to confirm they still required a representative. Changes in the constitution of some bodies meant a representative was no longer required, in some instances, the body had ceased to exist and some bodies failed to confirm a representative was required.
- 3.3 At the annual Council meeting (19 May 2011) and the ordinary meeting on 7 July 2011, representatives were appointed to those bodies who responded affirmatively. The roles undertaken by Councillors varied between different organisations.
- 3.4 The Council does not have a constituted selection process for appointing representatives to outside bodies; individuals are nominated and voted on at the Council meeting. At the meeting of the Council on 7 July 2011, some Councillors queried how the Council ensured its representatives had suitable skills and knowledge.
- 3.5 The Scrutiny Committee receives reports from representatives on outside bodies at its meetings. Currently only members of the Scrutiny Committee have given feedback on their appointments. It is proposed that other members are invited to do so.

### **4. OTHER OPTIONS CONSIDERED**

None considered.

### **5. RESOURCE IMPLICATIONS**

- 5.1 South Kesteven District Council pays mileage to Councillors attending meetings of the body on which they are the Council's representative.

### **6. RISK AND MITIGATION**

- 6.1 Councillors sitting on outside bodies fill a variety of roles. They could be required to visit sites on behalf of the organisation, or take decisions as part of a board of trustees or executive committee.

### **7. ISSUES ARISING FROM EQUALITY IMPACT ASSESSMENT**

None applicable

**8. CRIME AND DISORDER IMPLICATIONS**

None applicable

**9. COMMENTS OF FINANCIAL SERVICES**

**10. COMMENTS OF LEGAL AND DEMOCRATIC SERVICES**

Representation on outside bodies is important to the outside body and the Council. The appointment of members to represent the Council should be carried out in a way consistent with all the duties of the Council.

**11. COMMENTS OF OTHER RELEVANT SERVICES**

**12. APPENDICES:** List of outside bodies and their current representatives

**List of Representatives Appointed to Outside Bodies**

<b>Organisation</b>	<b>Representations</b>
Age UK Kesteven	Councillor Vic Kerr
Black Sluice Internal Drainage Board	Councillor Bob Russell (until March 2014)
Bourne Youth Centre Management Committee	Councillor Bob Russell
Council for the Protection of Rural England	Councillor John Nicholson
Dame Margaret Thorold's Educational Foundation	Councillor Vic Kerr (until January 2012)
Deeping St. James United Charities	Councillor Judy Stevens
East Midlands Councils	Councillor Mrs Linda Neal (1 year appointment)
Elsa Park Community Trust	Councillor Judy Smith
Grantham Almshouse Charity	Councillor Ray Wooten
Grantham Canal Partnership	Councillor Mrs Frances Cartwright
Grantham Growth Point Strategic Board	Councillor Mrs Frances Cartwright Councillor Nick Craft (Reserve: Councillor Mike Taylor) (Reserve: Councillor Ian Stokes)
Heritage Lincolnshire	Councillor Jeff Thompson
Joseph Clark's (Grantham) Apprenticing Foundation	Councillor Jeff Thompson Councillor Mike Cook
Lincolnshire Health Scrutiny Committee	Councillor Mrs Rosemary Kaberry-Brown
Lincolnshire Playing Fields Association	Councillor Ian Stokes
Lincolnshire Sports Partnership	Councillor John Smith
Local Government Association	Councillor Mrs Linda Neal (1 year appointment)
Local Government Association (Rural Commission)	Councillor John Smith – voting rights Councillor Debbie Wren (1 year appointment)
Local Government Association (Urban Commission)	Councillor Mrs Frances Cartwright (voting rights) Councillor Michael King (1 year appointment)

<b>Organisation</b>	<b>Representations</b>
Shaping Health for Mid-Kesteven Programme Board	Councillor Mrs Linda Neal
South Kesteven Citizen's Advice Bureau	Councillor Bob Adams Councillor Bob Sandall Councillor Alan Davidson
South Kesteven Local Children's Partnership	Councillor Mike Taylor
South Kesteven Local Strategic Partnership	Councillor Mrs Linda Neal
Stamford Endowed Schools	Councillor John Nicholson
Thomas Truesdale's Hospital	Councillor Brenda Sumner
Town Centre management Partnership: Bourne	Councillor David Higgs Councillor Mrs Linda Neal Councillor Bob Russell Councillor John Smith
Grantham Future	Councillor Bob Adams Councillor Alan Parkin
Town Centre Management Partnership: Deepings	Councillor Ray Auger Councillor Reg Howard
Town Centre Management Partnership: Stamford	Councillor Jean Bevan
Upper Witham Internal Drainage Board	Councillor Nick Craft Councillor Ian Stokes Councillor Bob Adams (Until March 2014)
Welland and Deepings Internal Drainage Board	Councillor Ray Auger Councillor Paul Cosham Councillor Reg Howard Councillor Jacky Smith (Until March 2014)
Lincolnshire County Council Flood and Drainage Management Committee	Councillor Bob Russell
Lincolnshire Waste Partnership	Councillor John Smith